



MANAGEMENT SYSTEM

Jordan Road Surfacing Ltd. Quality Management System covers the following activities:

Asphalt Laying and Associated Civil Engineering Works

Our management system and all associated processes and procedure will be subject to external and internal audits covering ISO 9001:2008 – Quality Management System and National Highways Agency Sector Scheme 16 (For laying asphalt mixes) and sector 30(For the installation, maintenance and repair of modular paving)

The Design & Development section of the ISO 9001:2008 Standard clause 7.3 does not come under the scope of the organisation's certification. The justification for this is that the customer specifies the requirements of the work undertaken by the organisation therefore there is no element of design within the organisations operations. Any design work is the responsibility of the customer.

ISO 9001 clause 7.5.2 has been excluded from the organisations quality management system, the justification for excluding this clause is that **all activities** carried out by Jordan's can ultimately be verified by subsequent inspection.

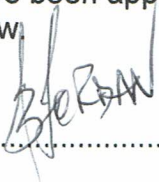
The purpose of this manual is to present the organisations management systems to all personnel.

The contents serve as a basic reference to policies and procedures, together with work instructions outlining the activities and responsibilities of personnel where applicable. It is the responsibility of the Managing Director to ensure the availability of resources and information necessary to support the operation and monitoring of the processes.

The organisation monitors, measures and analyses the processes, ensuring that actions are implemented to achieve planned results and to continually improve their effectiveness.

Minuted management review meetings of the Quality Management System shall be carried out every 12 months in January. An agenda covering the contents of the meetings shall be distributed to all attendees prior to the meeting.

All the procedures detailed above have been approved by Managing Director **B.Jordan** through the signature below:

.......... 3 Jan 17.

OP.1 Management System Manual